

**Richmond Volleyball Club  
Board of Directors**



**Meeting Minutes**

<b>Meeting Date:</b>	Wed. November 28, 2018	<b>Meeting Time:</b>	6:30 pm
<b>Meeting Location:</b>	Byrdhill		

<b>Attendance:</b>			
X	Travis Garlock, President		James Baldwin, Director
X	Karen Williamson, Vice President	X	Andre Spencer, Director
X	Devin Pope, Vice President		Ryan Rinn, Director
X	Dave Muddiman, Treasurer	X	Barry Yaffe, Comptroller
X	Devin Keeler, Secretary	X	Darcy Carroll, Executive Director
X	Nicholas Sladic, Director		Skip Weston, Director of Operations
X	Nicky Conyers, Director		
X = In attendance			

- I. Call to Order / Welcome**
  - a. President Travis Garlock called the meeting to order at 6:30 PM.
  
- II. Public Comment**
  - a. None
  
- III. Approval of Minutes**
  - a. September minutes were approved.
  
- IV. Treasurer's Report/Finance Committee**
  - a. Overview of financial reports
    - i. Financials have improved and we are now ahead of budget.
  - b. Report from committee
  - c. Recommendations from committee -
    - i. A motion was put forth to increase the Business Interruption Insurance from \$600k to \$1.2M. Motion was approved.
    - ii. A motion was put forth to set the Reserve Fund Minimum at \$200k. Motion was approved.
    - iii. A motion was put forth to transfer \$20k from our operating account to our Reserve Fund. Motion was approved.
  
- V. Executive Director's Report**
  - a. Mission moment
  - b. Management report and updates
    - i. Juniors tryouts and team placement ongoing
    - ii. Jumping Juniors numbers was down in the fall, back on track for winter.
    - iii. Monument City Classic – 5 teams short of goal, working to close the gap
    - iv. Unanticipated capital expenditures – floor sweeper, training room flooring
    - v. RVC received a \$4k grant from the Butz Foundation for equipment.

- vi. Stonewall Sports renting space for dodgeball and potentially a volleyball league on Sunday nights
- vii. Café operations doing well
- viii. Wythe Consulting retained for marketing strategy for adults program recruiting

**VI. Old Business**

- a. Governance and Nominating Committee
  - i. Looking for additional members
  - ii. Bylaws review ongoing
- b. Succession Planning
- c. Strategic Planning Retreat Follow Up

**VII. New Business**

- a. Creation of a new Diversity Inclusion and Outreach Committee
  - i. The Committee is charged with setting the strategic direction, goals, and prioritization for the Diversity, Inclusion, and Outreach efforts of the club.
  - ii. Motion to form the committee was approved.
  - iii. Motion to appoint Ryan Rinn as a committee chair was approved.
- b. Board help to identify volunteers for 2019 golf committee
  - i. June 8<sup>th</sup>, 2019

**VIII. Executive Session**

**IX. Upcoming Committee Meetings**

- a. Finance Committee – Wednesday October 17<sup>th</sup>
- b. Governing Committee –
  - i. Final Committee Recommendation and Presentation of Bylaws to the Board on the Wednesday December 12<sup>th</sup> at 5:30.
  - ii. Public Comment on the Bylaws is scheduled for December 13<sup>th</sup>, 2018 to January 9<sup>th</sup>, 2019.

**Next Board of Directors Meeting is Wednesday, January 9<sup>th</sup>, 2019, 6:30 PM @ Byrdhill.**

**Adjournment** – Board motioned to adjourn at 7:59 PM.

Respectfully submitted,



Devin Keeler  
Secretary