

**Richmond Volleyball Club  
Board of Directors**



**Meeting Minutes**

<b>Meeting Date:</b>	Wed. September 26, 2018	<b>Meeting Time:</b>	6:30 pm
<b>Meeting Location:</b>	Byrdhill		

<b>Attendance:</b>			
X	Travis Garlock, President	X	James Baldwin, Director
X	Karen Williamson, Vice President		Andre Spencer, Director
	Devin Pope, Vice President	X	Ryan Rinn, Director
X	Dave Muddiman, Treasurer	X	Barry Yaffe, Comptroller
X	Devin Keeler, Secretary	X	Darcy Carroll, Executive Director
X	Nicholas Sladic, Director		Skip Weston, Director of Operations
	Nicky Conyers, Director		
X = In attendance			

- I. Call to Order / Welcome**
  - a. President Travis Garlock called the meeting to order at 6:36 PM.
  
- II. Public Comment**
  - a. None
  
- III. Approval of Minutes**
  - a. July minutes were previously approved electronically by the Board.
  
- IV. Treasurer's Report/Finance Committee**
  - a. Overview of financial reports
    - i. Finished year above budget
    - ii. Tournaments did better / Savings from Stonebridge being delivered late
  - b. Report from committee
  - c. Recommendations from committee
    - i. Budget amendment due to calculation error. Adjustments were made to maintain \$20k profit per loan covenants.
    - ii. Amendment passes 7-0
  
- V. Executive Director's Report**
  - a. Mission moment
  - b. Management report and updates
    - i. Online store options to be reviewed and updated.
    - ii. Changes to junior coaching organizing
    - iii. Developing market plan for Stonebridge
    - iv. Safesport program – implementing program updates including 3<sup>rd</sup> party monitoring and audit.
  
- VI. Old Business**
  - a. Governance and Nominating Committee

- i. Looking for Board candidates
  - ii. Bylaw revisions are being considered by the Committee.  
Communication and schedule of the proceedings to be published shortly.
- b. Succession Planning
  - i. Ongoing. Training and development to be built into staff requirements.
- c. Strategic planning retreat - October 27<sup>th</sup>

**VII. New Business**

- a. Approval of revised Employee Handbook
  - i. Board to review; provide feedback by October 5<sup>th</sup>
  - ii. Board to review Non-Compete Agreement; provide feedback by October 5<sup>th</sup>
- b. Board help to identify volunteers for 2019 golf committee

**VIII. Executive Session**

**IX. Upcoming Committee Meetings**

- a. Finance Committee – Wednesday October 17<sup>th</sup>

**Next Board of Directors Meeting is Wednesday, November 28, 2018, 6:30 PM @ Byrdhill.**

**Adjournment** – Board motioned to adjourn at 8:07 PM.

Respectfully submitted,



Devin Keeler  
Secretary