

**Richmond Volleyball Club
Board of Directors**



Meeting Minutes

Meeting Date:	Wed. May 30, 2018	Meeting Time:	6:30 pm
Meeting Location:	Byrdhill		

Attendance:			
X	Travis Garlock, President		James Baldwin, Director
X	Karen Williamson, Vice President	X	Andre Spencer, Director
X	Devin Pope, Vice President		Ryan Rinn, Director
X	Dave Muddiman, Treasurer		Barry Yaffe, Comptroller
X	Devin Keeler, Secretary	X	Darcy Carroll, Executive Director
X	Nicholas Sladic, Director	X	Skip Weston, Director of Operations
X	Nicky Conyers, Director		
X = In attendance			

I. Call to Order / Welcome

II. Call to Order

- a. President Travis Garlock called the meeting to order at 6:32 PM.

III. Public Comment

- a. None

IV. Presentation by Vern Inge, Sports Attorney

- a. New federal law has established a new standard for youth sports in civil court
- b. Prevent physical and emotional abuse
- c. All authorized adults in contact with athletes are required to report any suspected violations to authorities and RVC and SAFE Sports immediately (~ within 24 hours). Reporting mechanism must be easily accessible and available. Retaliation must be prohibited against someone reporting an incident. Whistleblower policy must include sexual abuse specifically.
- d. Limit 1 on 1 contact. Certain 1 on 1 contact acceptable if within sight of the coach/athlete. RVC policy is "Two Deep" – one adult/two kids; two adults/one kid.
- e. Annual Audit required. Must be conducted by an expert in the field of sexual abuse. Definition of expert is not currently defined, but may be social worker or off duty police detective.
- f. Consistent training required for authorized adults. Current policy is every 2 years, but required for all first time coaches.
- g. Written plan required. Plan must be distributed. Proof of distribution is required. Will distribute to parents on an annual basis along with video training.
- h. Management must verify compliance.
- i. Ban on closed practices. Practices must be open.

V. Approval of minutes

- a. Edits outstanding; will vote via Trello
- b. RVC website needs to be updated with meeting minutes and financials

VI. Treasurer's Report/Finance Committee

- a. Finance Committee did not have quorum and thus no recommendations for the board. Meeting will be moving to lunch time to accommodate more schedules.
- b. Line of Credit – staff is authorized to utilize line of credit for month to month cash flow issues. The line of credit has not been used to date.
- c. Next year's budget to be presented to committee at next meeting.
- d. Mortgage – Committee to review refinance options.
- e. Ahead of budget, YTD

VII. Executive Director's Report

- a. Mission Moment – Love of the Game Awards
 - i. \$1,500 cash award
 - ii. Adam Wajciechowski
 - iii. Tabatha Green
- b. Strategic planning with staff
 - i. ED Happy Hours – open house with members
- c. Application to MMP Foundation was rejected.
 - i. Do we need to change organizational structure in order to better attract outreach money
- d. Westmoreland facility walk through tomorrow with landlord as we vacate the space
- e. HCA Sports Medicine meeting
- f. Rocketts Landing EVP tournament July 4th
- g. Glover Park Sand Volleyball Program
 - i. Adults low turnout
 - ii. Youth program is over subscribed

VIII. Old Business

- a. Governance and Nominating Committee
- b. Strategic Planning – ½ day session in the fall
- c. Succession Planning

IX. New Business

- a. Development of board policy for reserve fund account usage. Need policy of usage, definitions, classifications, and approval.
- b. Solar panels
 - i. 3% savings first year; dependent on DE future costs
- c. Team Placement committee needs new members

X. Upcoming Committee Meetings

- a. Finance Committee – Wednesday June 20 at noon

Next Board Meeting is Wednesday, July 25, 2018, 6:30 PM @ Byrdhill.

Adjournment – Board motioned to adjourn at 8:22 PM.

Respectfully submitted,

A handwritten signature in blue ink that reads "Devin M. Keeler". The signature is written in a cursive style with a horizontal line above it.

Devin Keeler
Secretary